

How to Configure Mozilla Thunderbird 2 for yourdomainname.com E-mail

Email Type:
@yourdomainname.com



Use this document if:

- You need to configure Mozilla Thunderbird 2 for yourdomainname.com e-mail.

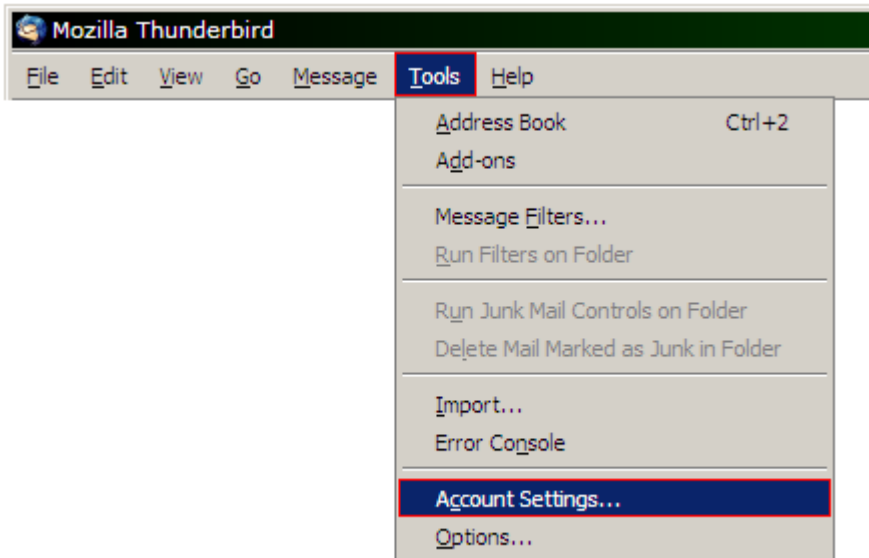
This document assumes:

- You know your yourdomainname.com email username and password.
- You have a working copy of Thunderbird 2
- You have a working Internet connection.

1. Open Thunderbird 2 using the icon on your desktop or Start menu.



2. If this is your first time running Thunderbird 2, the new account wizard will start automatically. Otherwise, select **Tools**, then **Account Settings...**



3. In the 'Account Settings' dialog box, select **Add Account**.



4. Select **E-mail Account** and select **Next**.

Account Wizard [X]

New Account Setup

In order to receive messages, you first need to set up a Mail or Newsgroup account.

This Wizard will collect the information necessary to set up a Mail or Newsgroup account. If you do not know the information requested, please contact your System Administrator or Internet Service Provider.

Select the type of account you would like to set up:

Email account

RSS News & Blogs

Gmail

Newsgroup account

< Back **Next >** Cancel

5. Type your name as you would like it to appear on outgoing email.

Enter the name you would like to appear in the "From" field of your outgoing messages (for example, "John Smith").

Your Name:

6. Type in your full @yourdomainname.com e-mail address. Select **Next**.

Enter your email address. This is the address others will use to send email to you (for example, "user@example.net").

Email Address:

7. In the 'Incoming Server:' and 'Outgoing Server:' boxes, type in the closest mail server based on the list at the end of this document:

The screenshot shows the 'Account Wizard' dialog box with the 'Server Information' tab selected. The dialog has a title bar with 'Account Wizard' and a close button. Below the title bar is the 'Server Information' section. It contains the following text and controls:

- 'Select the type of incoming server you are using.' with radio buttons for 'POP' (selected) and 'IMAP'.
- 'Enter the name of your incoming server (for example, "mail.example.net").' with a text box containing 'pop.XXXXX.qwest.net'.
- 'Incoming Server:' label next to the text box.
- 'Uncheck this checkbox to store mail for this account in its own directory. That will make this account appear as a top-level account. Otherwise, it will be part of the Local Folders Global Inbox account.' with a checked checkbox labeled 'Use Global Inbox (store mail in Local Folders)'.
- 'Enter the name of your outgoing server (SMTP) (for example, "smtp.example.net").' with a text box containing 'pop.XXXXX.qwest.net'.
- 'Outgoing Server:' label next to the text box.
- At the bottom are three buttons: '< Back', 'Next >', and 'Cancel'.

8. Enter your full @qwest.net e-mail address in both the Incoming User Name and Outgoing User Name boxes. Select **Next**.

The screenshot shows the 'Account Wizard' dialog box with the 'User Names' tab selected. The dialog has a title bar with 'Account Wizard' and a close button. Below the title bar is the 'User Names' section. It contains the following text and controls:

- 'Enter the incoming user name given to you by your email provider (for example, "jsmith").' with a text box containing 'Qwest Customer'.
- 'Incoming User Name:' label next to the text box.
- 'Your outgoing (SMTP) server, "pop.XXXXX.qwest.net", is identical to your incoming server, your incoming user name will be used to access it. You can modify outgoing server settings by choosing Account Settings from the Tools menu.'
- At the bottom are three buttons: '< Back', 'Next >', and 'Cancel'.

9. Enter a name for this account. This is helpful if you plan on using multiple e-mail accounts in Thunderbird 2. Select **Next**.

The screenshot shows a dialog box titled "Account Wizard" with a green header bar. The main title is "Account Name". Below the title, there is a text box with the following text: "Enter the name by which you would like to refer to this account (for example, 'Work Account', 'Home Account' or 'News Account')." Below this text is a text input field containing "customer@qwest.net". At the bottom of the dialog, there are three buttons: "< Back", "Next >" (which is highlighted with a dashed border), and "Cancel".

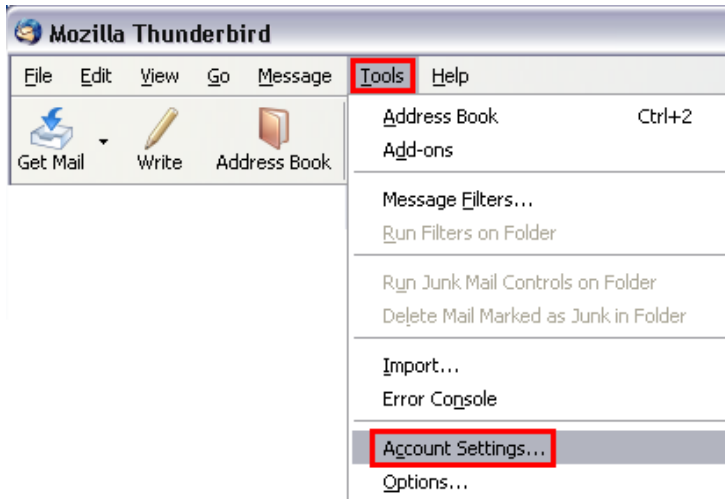
10. Verify that the information is correct and select **Finish** to complete the process.

The screenshot shows a dialog box titled "Account Wizard" with a green header bar. The main title is "Congratulations!". Below the title, there is a text box with the following text: "Please verify that the information below is correct." Below this text is a list of account settings:

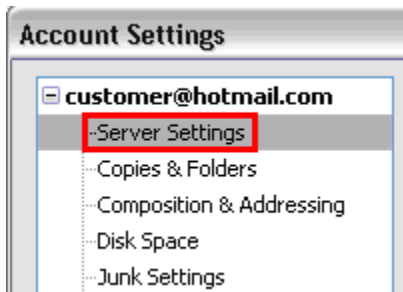
Account Name:	customer@qwest.net
Email Address:	customer@yourdomainname.com
Incoming User Name:	Qwest Customer
Incoming Server Name:	pop.XXXXX.qwest.net
Incoming Server Type:	POP3
Outgoing User Name:	Qwest Customer
Outgoing Server Name (SMTP):	pop.XXXXX.qwest.net

Below the list, there is a text box with the following text: "Click Finish to save these settings and exit the Account Wizard." At the bottom of the dialog, there are three buttons: "< Back", "Finish" (which is highlighted with a dashed border), and "Cancel".

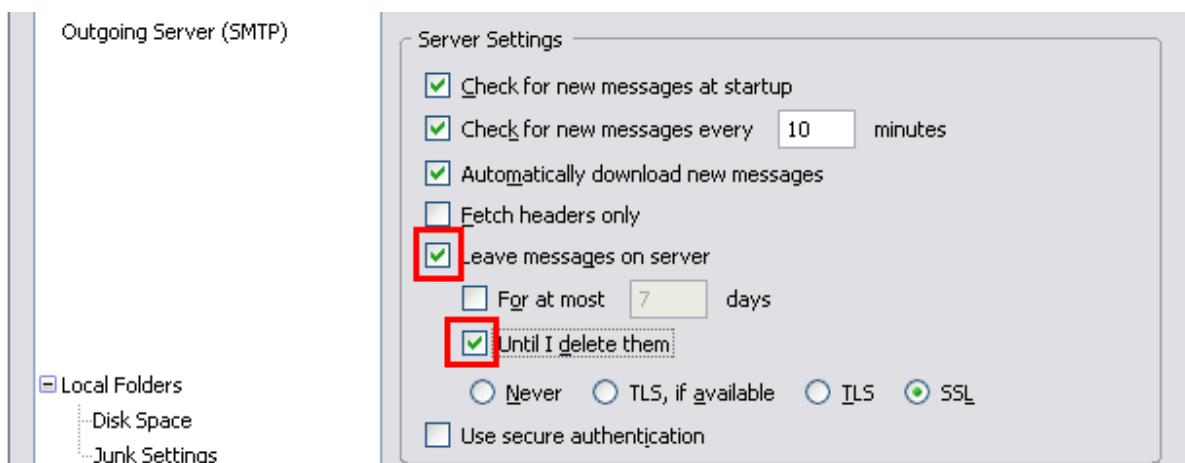
11. Select **Tools**, then **Account Settings**.



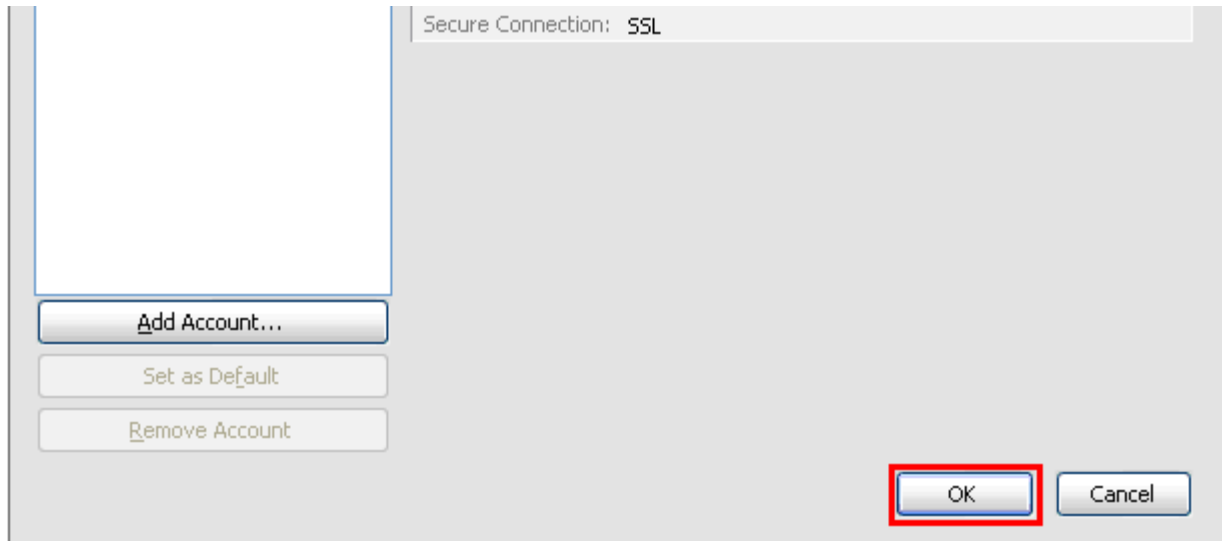
12. Select **Server Settings** from the list on the left.



13. Check the box next to **Leave messages on the server**, and **Until I delete them**.



14. Select **OK**.



15. Congratulations, you have configured Mozilla Thunderbird for your msn.com e-mail.



Qwest Mail Servers

Arizona

- Tucson- pop.tcsn.qwest.net
- Phoenix- pop.phnx.qwest.net

Colorado

- Colorado Springs- pop.clsp.qwest.net
- Denver- pop.dnvr.qwest.net

Idaho

- Boise- pop.bois.qwest.net

Iowa

- Des Moines- pop.desm.qwest.net
- Cedar Rapids- pop.cdrr.qwest.net
- Davenport- pop.dvnp.qwest.net

Minnesota

- Duluth- pop.dlth.qwest.net
- Minneapolis/St. Paul- pop.mpls.qwest.net
- Rochester- pop.roch.qwest.net
- Saint Cloud- pop.stcd.qwest.net

Montana

- Billings- pop.blng.qwest.net
- Missoula- pop.mssl.qwest.net

Nebraska

- Omaha- pop.omah.qwest.net

New Mexico

- Albuquerque- pop.albq.qwest.net

North Dakota

- Bismarck- pop.bsmr.qwest.net
- Fargo- pop.farg.qwest.net

Oregon

- Eugene- pop.eugn.qwest.net
- Portland- pop.ptld.qwest.net

South Dakota

- Sioux Falls- pop.sxfl.qwest.net

Utah

- Salt Lake City- pop.slkc.qwest.net

Washington

- Seattle- pop.sttl.qwest.net
- Spokane- pop.spkn.qwest.net

Wyoming

- Cheyenne- pop.chyn.qwest.net