

How to Configure Entourage for yourdomainname.com E-mail

Email Type:
@yourdomainname.com



Use this document if:

- You need to configure Entourage for yourdomainname.com e-mail.

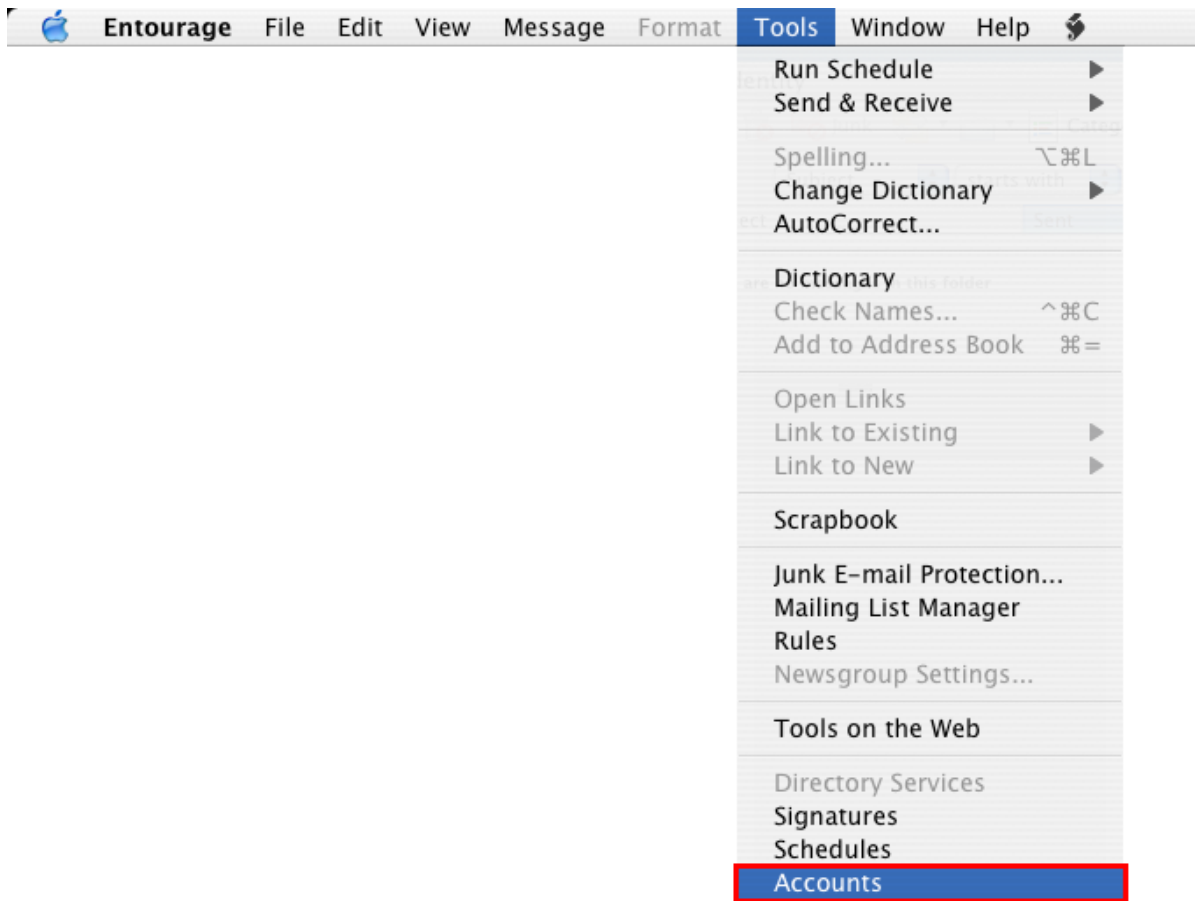
This document assumes:

- You know your yourdomainname.com username and password.
- Your yourdomainname.com e-mail address is associated to a Qwest DSL® account.
- You have a working copy of Entourage.
- You have a working Internet connection.

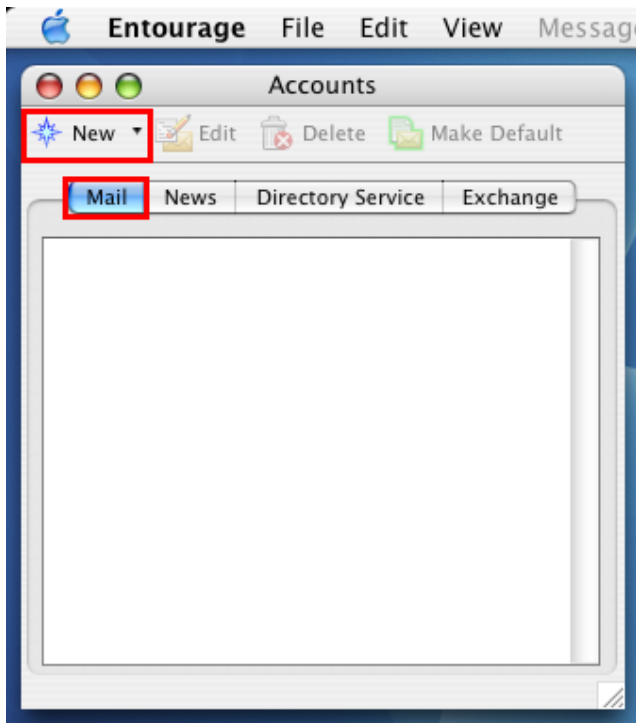
1. Open Entourage using the icon on your dock or by selecting the icon in your Applications folder.



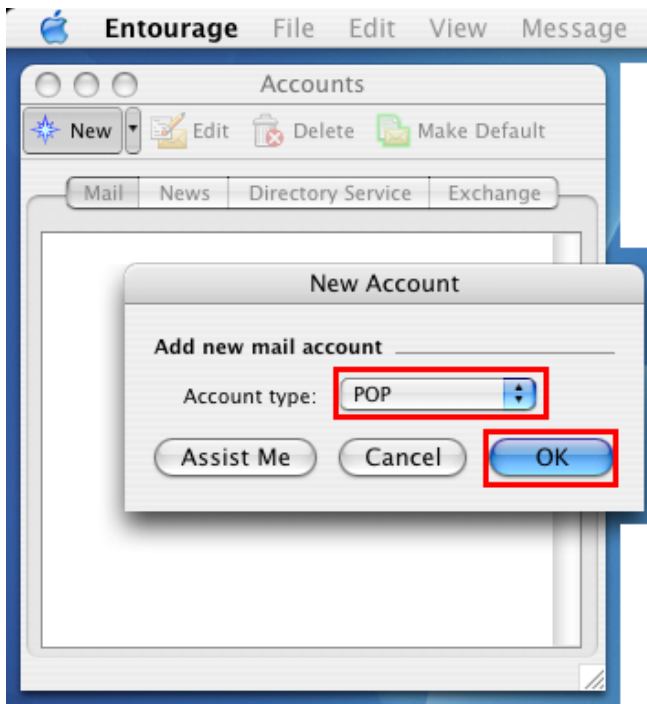
2. Select **Tools** then **Accounts** from the toolbar at the top.



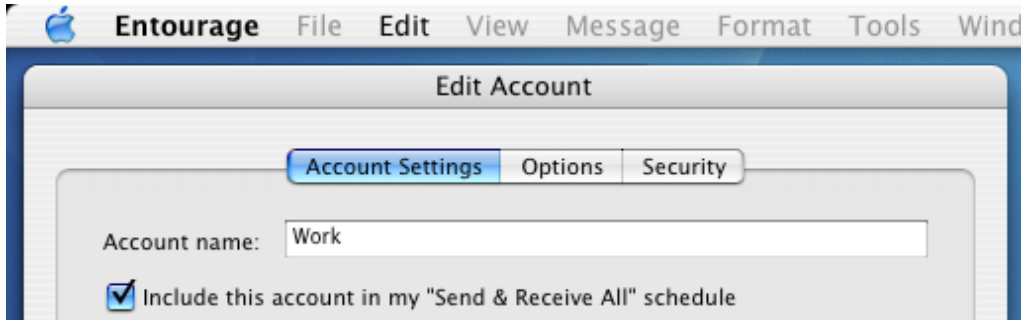
3. Select the **Mail** tab. Then, select the **New** button.



4. In the 'Account type' field, select **POP**. Then, select **OK**.



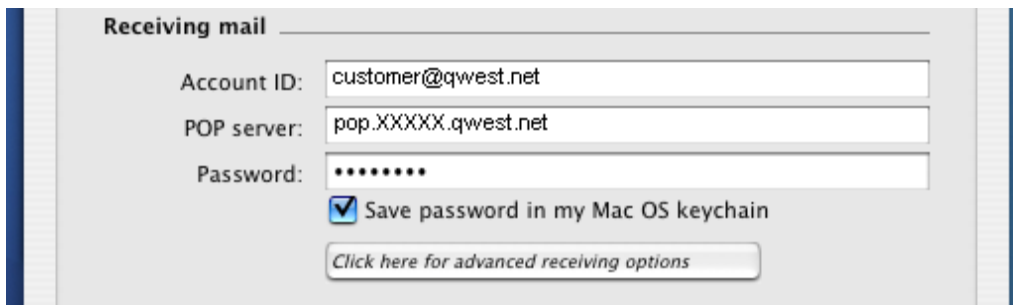
5. Enter a name you would like to identify this account. This can be helpful when using multiple email accounts within Entourage.



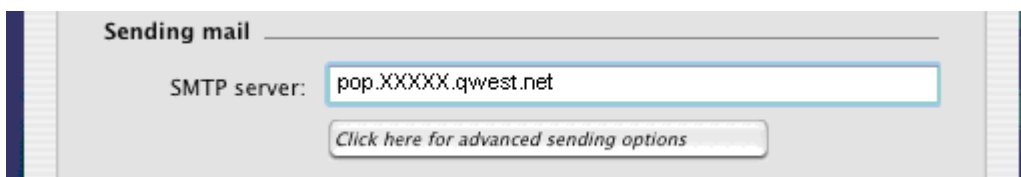
6. Enter your name as you would like it to appear in your outgoing mail. Then, enter your full @yourdomainname.com email address.



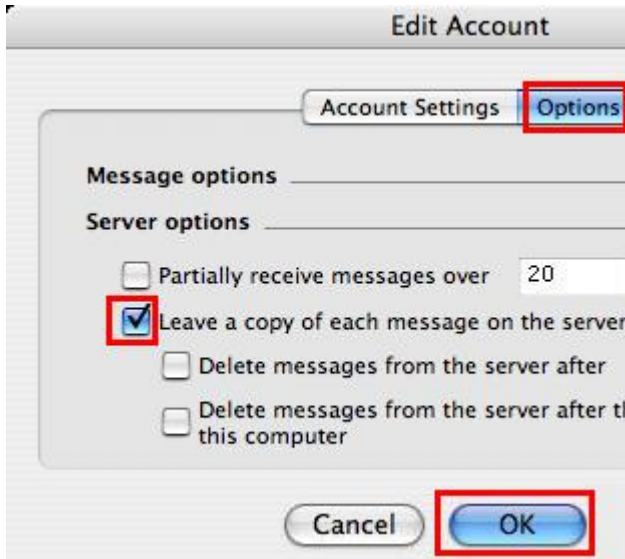
7. In the 'Account ID' field, enter your email account ID. (*note: this is not the same as your email address.*) Next, type in the closest mail server on the list located at the **end of this document**. Then, enter your email account password.



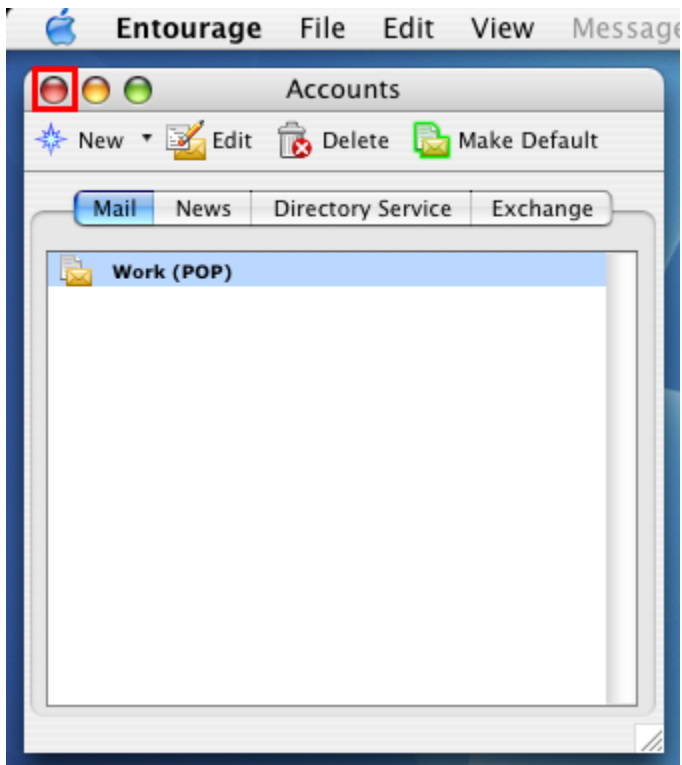
8. In the 'SMTP server' field, enter the same server name you entered in the previous step.



9. Select the **Options** tab. Put a checkmark next to **Leave a copy of each message on the server**. Click **OK**.



10. Select the red gum drop to close the window.





Qwest Mail Servers

Arizona

- Tucson- pop.tcsn.qwest.net
- Phoenix- pop.phnx.qwest.net

Colorado

- Colorado Springs- pop.clsp.qwest.net
- Denver- pop.dnvr.qwest.net

Idaho

- Boise- pop.bois.qwest.net

Iowa

- Des Moines- pop.desm.qwest.net
- Cedar Rapids- pop.cdrr.qwest.net
- Davenport- pop.dvnp.qwest.net

Minnesota

- Duluth- pop.dlth.qwest.net
- Minneapolis/St. Paul- pop.mpls.qwest.net
- Rochester- pop.roch.qwest.net
- Saint Cloud- pop.stcd.qwest.net

Montana

- Billings- pop.blng.qwest.net
- Missoula- pop.mssl.qwest.net

Nebraska

- Omaha- pop.omah.qwest.net

New Mexico

- Albuquerque- pop.albq.qwest.net

North Dakota

- Bismarck- pop.bsmr.qwest.net
- Fargo- pop.farg.qwest.net

Oregon

- Eugene- pop.eugn.qwest.net
- Portland- pop.ptld.qwest.net

South Dakota

- Sioux Falls- pop.sxfl.qwest.net

Utah

- Salt Lake City- pop.slkc.qwest.net

Washington

- Seattle- pop.sttl.qwest.net
- Spokane- pop.spkn.qwest.net

Wyoming

- Cheyenne- pop.chyn.qwest.net